



# SALES DISCLOSURE FORM

State Form 46021 (R13 / 12-21)  
Prescribed by Department of Local Government Finance  
Pursuant to IC 6-1.1-5.5

SDF ID			
	County	Year	Unique ID

PRIVACY NOTICE: The telephone numbers and Social Security numbers of the parties on this form are confidential according to IC 6-1.1-5.5-3. Do NOT place personally identifiable information (e.g. consulate numbers, passport numbers; government ID numbers, etc.) on this form as it may become publicly available.

**NOTE: All questions must be answered to the best of the individual's ability. If the question does not apply, write "N/A" in the space provided. If the information requested is unknown, leave the space provided blank. Failure to provide a response for the italicized fields shall not result in the rejection of the underlying conveyance document by local officials.**

INSTRUCTIONS: For additional information on how to complete this form, see the Sales Disclosure Form Instructions.

**PART 1 – To be completed by BUYER/GRANTEE and SELLER/GRANTOR**  
**A. PROPERTY TRANSFERRED – Must be conveyed on a single conveyance document (Additional contiguous properties can be listed on Page 5.)**

1. Parcel Number or Tax Identification Number	Check all boxes applicable to parcel.	5. Complete Address of Property	6. Complete Tax Billing Address (if different from property address)
A.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		

7. Legal Description of Parcel:

**B. CONDITIONS – Check only those that apply.**

If condition 1 applies, filer is subject to disclosure and a disclosure filing fee. <b>YES NO CONDITION</b> <input type="checkbox"/> <input type="checkbox"/> 1. A transfer of real property interest for valuable consideration. <input type="checkbox"/> <input type="checkbox"/> 2. Buyer is an adjacent property owner. <input type="checkbox"/> <input type="checkbox"/> 3. Vacant land (No structures on land) <input type="checkbox"/> <input type="checkbox"/> 4. Exchange for other real property ("Trade") Parcel Number of traded property: _____ <input type="checkbox"/> <input type="checkbox"/> 5. Land contract. Contract term (YYYY-YYYY): _____ Contract date (MM/DD/YYYY): _____ <input type="checkbox"/> <input type="checkbox"/> 6. Partial interest. Describe: _____ _____ _____	<b>YES NO CONDITION</b> <input type="checkbox"/> <input type="checkbox"/> 7. Easements or right-of-way grants. (Please note that: (i) public utility/governmental easements; or (ii) rights-of-way that do not transfer fee simple; do not require a sales disclosure form. See the instructions for more information.)
	If conditions 8-10 apply, filers are subject to disclosure, but not to the disclosure filing fee. <input type="checkbox"/> <input type="checkbox"/> 8. Document for compulsory transactions as a result of foreclosure or express threat of foreclosure, divorce, court order, judgment, condemnation, eminent domain, or probate. <input type="checkbox"/> <input type="checkbox"/> 9. Documents involving the partition of land between tenants in common, joint tenants, or tenants by entirety. <input type="checkbox"/> <input type="checkbox"/> 10. Transfer to a charity, not-for-profit organization, or governmental entity or agency.

**C. TRANSACTION DETAILS – Complete only those that apply.**

<b>YES NO CONDITION</b> <input type="checkbox"/> <input type="checkbox"/> 1. Sheriff Sale or Tax Sale <input type="checkbox"/> <input type="checkbox"/> 2. Short Sale <input type="checkbox"/> <input type="checkbox"/> 3. Quitclaim Deed <input type="checkbox"/> <input type="checkbox"/> 4. Auction 5. Other: _____ _____ _____ _____	<b>YES NO</b> 6. Transaction includes multiple Sales Disclosure Forms? <input type="checkbox"/> <input type="checkbox"/> SDF Form _____ of _____
	7. Date conveyance document signed (MM/DD/YYYY): _____
	8. Approximate number of days property was on the market: _____
	9. Total number of parcels on this disclosure: _____ (If there is more than one (1) parcel, see Page 5.)
	10. Select the type(s) of property below and fill out corresponding page(s). Check all that apply.
<input type="checkbox"/> <b>Residential</b> (Complete Page 2, Sec. D-E)	<input type="checkbox"/> <b>Agricultural</b> (Complete Page 2, Sec. D-E)
<input type="checkbox"/> <b>Commercial</b> (Complete Page 2, Sec. F-G)	<input type="checkbox"/> <b>Industrial</b> (Complete Page 2, Sec. F-G)

## RESIDENTIAL OR AGRICULTURAL PROPERTY

### D. SALES DATA – Complete only those that apply.

Information contained in question 3 is confidential and non-disclosable under IC § 5-14-3-4

YES	NO	CONDITION	3. Planned use of the property?
<input type="checkbox"/>	<input type="checkbox"/>	1. Changes to the property between Jan. 1 and sale date? Describe: _____	Describe: _____ _____
<input type="checkbox"/>	<input type="checkbox"/>	2. Property is a residential rental property.	

### E. FINANCE DATA – Complete only those that apply.

1. Sales Price: _____	<b>YES</b>	<b>NO</b>	<b>CONDITION</b>
2. Personal Property included in transfer. Amount: _____	<input type="checkbox"/>	<input type="checkbox"/>	6. Is the seller financing the sale? (If yes, answer questions 7-8)
3. Seller paid points/closing costs. Amount: _____	<input type="checkbox"/>	<input type="checkbox"/>	7. Is buyer/borrower personally liable for loan?
4. Existence of family or business relationship between the buyer and the seller. Amount of discount (if any): \$ _____	<input type="checkbox"/>	<input type="checkbox"/>	8. Is this a mortgage loan?
5. Describe any less-than-complete ownership interest and terms of seller financing. _____	<input type="checkbox"/>	<input type="checkbox"/>	9. Was an appraisal done?

## COMMERCIAL OR INDUSTRIAL PROPERTY

### F. SALES DATA – Complete only those that apply.

Information contained in question 3 is confidential and non-disclosable under IC § 5-14-3-4.

YES	NO	CONDITION	3. Planned use of the property?
<input type="checkbox"/>	<input type="checkbox"/>	1. Changes to the property between Jan. 1 and sale date? Describe: _____	Describe: _____ _____
<input type="checkbox"/>	<input type="checkbox"/>	2. Property is a residential rental property.	

### G. FINANCE DATA – Complete only those that apply.

Information contained in questions 2-13 is confidential and non-disclosable under IC § 5-14-3-4 and IC § 6-1.1-35-9

1. Sales price. Amount: _____	9. How was the sale financed? (Check any that apply)		
<i>Check only those conditions that apply.</i>	<input type="checkbox"/> All Cash	<input type="checkbox"/> Seller Financing	<input type="checkbox"/> Construction Loan
<b>YES</b>	<b>NO</b>	<b>CONDITION</b>	<input type="checkbox"/> Mortgage Loan <input type="checkbox"/> Sale Leaseback <input type="checkbox"/> Small Business Loan
<input type="checkbox"/>	<input type="checkbox"/>	2. Sale price included an existing business?	10. How was property marketed? <input type="checkbox"/> Word of mouth
<input type="checkbox"/>	<input type="checkbox"/>	3. Sale price included a liquor license?	<input type="checkbox"/> List with broker <input type="checkbox"/> For sale sign <input type="checkbox"/> Buyer approached
<input type="checkbox"/>	<input type="checkbox"/>	4. Transaction was part of a portfolio sale?	11. Special Circumstances? (Check any that apply)
<input type="checkbox"/>	<input type="checkbox"/>	5. Any part of the property was leased at time of sale?	<input type="checkbox"/> Sale between same business entity <input type="checkbox"/> Sale in lieu of foreclosure <input type="checkbox"/> Sold at auction
<input type="checkbox"/>	<input type="checkbox"/>	6. Sale included property receiving an abatement?	<input type="checkbox"/> Trade of equipment or services <input type="checkbox"/> Sale of partial interest
<input type="checkbox"/>	<input type="checkbox"/>	7. Appraisal was completed for the sale? Appraisal Value \$ _____	12. Value of personal property included: \$ _____
<input type="checkbox"/>	<input type="checkbox"/>	8. Sale included property in a Tax Increment Finance (TIF) District?	13. Value of intangible personal property included: \$ _____

## RELIGIOUS USE PROPERTY TAX EXEMPTION

Is the property being transferred going to continue to be used by a church or religious society for the same property tax exempt purposes provided by IC 6-1.1-21-10(e)?	<b>YES</b>	<b>NO</b>
	<input type="checkbox"/>	<input type="checkbox"/>

<b>H. PREPARER</b>			
Preparer of the Sales Disclosure Form		Title	
Company		E-mail address	Telephone number ( )
Address (number and street, city, state, country, and ZIP Code)			
<b>I. SELLER(S)/GRANTOR(S)</b>			
Seller 1 – Name as it appears on conveyance document		Seller 2 – Name as appears on conveyance document	
Address (number and street)		Address (number and street)	
City, state, and ZIP Code		City, state, and ZIP Code	
Country		Country	
E-mail address	Telephone number ( )	E-mail address	Telephone number ( )
<b>Under penalties of perjury, I hereby certify this Sales Disclosure, to the best of my knowledge and belief, is true, correct and complete as required by law, and is prepared in accordance with IC 6-1.1-5.5. A person who knowingly and intentionally falsifies the value of transferred real property, or omits or falsifies any information required to be provided, commits a Level 5 felony.</b>			
Signature of Seller		Signature of Seller	
Printed Name of Seller	Date signed (mm/dd/yyyy)	Printed Name of Seller	Date signed (mm/dd/yyyy)
<b>J. BUYER(S)/GRANTEE(S) – APPLICATION FOR PROPERTY TAX DEDUCTIONS – IDENTIFY ALL THAT APPLY</b>			
Buyer 1 – Name as it appears on conveyance document		Buyer 2 – Name as it appears on conveyance document	
Address (number and street)		Address (number and street)	
City, state, and ZIP Code		City, state, and ZIP Code	
Country		Country	
E-mail address	Telephone number ( )	E-mail address	Telephone number ( )
<b>Pursuant to IC 6-1.1-12-44, the Sales Disclosure Form may be used to apply for certain deductions. Identify all of those that apply:</b>			
<b>YES</b>	<b>NO</b>	<b>CONDITION</b>	<b>YES</b>
<input type="checkbox"/>	<input type="checkbox"/>	<b>1. Will this property be the buyer's primary residence?</b>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<b>2. Does the buyer have a homestead to be vacated for this residence? If yes, provide address:</b>	<input type="checkbox"/>
Address (number and street)		<input type="checkbox"/>	<b>3. Homestead</b>
City, state, ZIP code, and county		<input type="checkbox"/>	<b>4. Solar Energy Heating or Cooling System</b>
		<input type="checkbox"/>	<b>5. Wind Power Device</b>
		<input type="checkbox"/>	<b>6. Hydroelectric Power Device</b>
		<input type="checkbox"/>	<b>7. Geothermal Energy Heating or Cooling Device</b>
<b>Under penalties of perjury, I hereby certify that this Sales Disclosure, to the best of my knowledge and belief, is true, correct and complete as required by law, and is prepared in accordance with IC 6-1.1-5.5. A person who knowingly and intentionally falsifies the value of transferred real property, or omits or falsifies any information required to be provided, commits a Level 5 felony. (Note: Both spouse's information, SSN/Driver's License/ID/Other Number is necessary if a Homestead Deduction is being filed.)</b>			
Signature of Buyer 1		Signature of Buyer 2/Spouse	
Printed Legal Name of Buyer 1	Sign Date (MM/DD/YY)	Printed Legal Name of Buyer 2/Spouse	Sign Date (MM/DD/YY)
Last 5 Digits of Buyer 1 SSN/Driver's License/ID/Other Number		Last 5 Digits of Buyer 2/Spouse SSN/Driver's License/ID/Other Number	

**PART 2 – COUNTY ASSESSOR**

The county assessor must verify and complete items 1 through 14 and stamp the sales disclosure form before sending it to the auditor:

	<b>1. Property (Parcel Number)</b>	<b>2. AV of Land</b>	<b>3. AV of Improvement</b>	<b>4. Value of Depreciable Personal Property</b>															
A.)																			
	<b>5. AV Total</b>	<b>6. Property Class Code</b>	<b>7. Neighborhood Code</b>	<b>8. Tax District</b>															
A.)																			
<b>Assessor Stamp</b>		10. Identify physical changes to property between the assessment date and the date of sale: _____ _____ _____ _____ _____		<table border="0"> <tr> <td><b>YES</b></td> <td><b>NO</b></td> <td><b>CONDITION</b></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>11. Is form completed?</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>12. State sales disclosure fee required?</td> </tr> <tr> <td colspan="3">13. Date of sale (mm/dd/yyyy): _____</td> </tr> <tr> <td colspan="3">14. Date form received (mm/dd/yyyy): _____</td> </tr> </table>	<b>YES</b>	<b>NO</b>	<b>CONDITION</b>	<input type="checkbox"/>	<input type="checkbox"/>	11. Is form completed?	<input type="checkbox"/>	<input type="checkbox"/>	12. State sales disclosure fee required?	13. Date of sale (mm/dd/yyyy): _____			14. Date form received (mm/dd/yyyy): _____		
<b>YES</b>	<b>NO</b>	<b>CONDITION</b>																	
<input type="checkbox"/>	<input type="checkbox"/>	11. Is form completed?																	
<input type="checkbox"/>	<input type="checkbox"/>	12. State sales disclosure fee required?																	
13. Date of sale (mm/dd/yyyy): _____																			
14. Date form received (mm/dd/yyyy): _____																			

Items 15 through 18 are to be completed by the assessor when validating this sale:

15. If applicable, identify any additional special _____ _____ _____ _____	<table border="0"> <tr> <td><b>YES</b></td> <td><b>NO</b></td> <td><b>CONDITION</b></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>16. Sale valid for trending?</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>17. Validation of sale complete?</td> </tr> <tr> <td colspan="3">18. Validated by: _____</td> </tr> </table>	<b>YES</b>	<b>NO</b>	<b>CONDITION</b>	<input type="checkbox"/>	<input type="checkbox"/>	16. Sale valid for trending?	<input type="checkbox"/>	<input type="checkbox"/>	17. Validation of sale complete?	18. Validated by: _____		
<b>YES</b>	<b>NO</b>	<b>CONDITION</b>											
<input type="checkbox"/>	<input type="checkbox"/>	16. Sale valid for trending?											
<input type="checkbox"/>	<input type="checkbox"/>	17. Validation of sale complete?											
18. Validated by: _____													

**PART 3 – COUNTY AUDITOR**

<b>Auditor Stamp</b>	F State sales disclosure fee amount collected: \$ _____ G Other local fee: \$ _____ H Total fee collected: \$ _____ I Auditor receipt book number: _____ J Date of transfer (mm/dd/yyyy): _____	<table border="0"> <tr> <td><b>YES</b></td> <td><b>NO</b></td> <td><b>CONDITION</b></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>6. Is form completed?</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>7. Is state sales disclosure fee collected?</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>8. Attachments complete?</td> </tr> </table>	<b>YES</b>	<b>NO</b>	<b>CONDITION</b>	<input type="checkbox"/>	<input type="checkbox"/>	6. Is form completed?	<input type="checkbox"/>	<input type="checkbox"/>	7. Is state sales disclosure fee collected?	<input type="checkbox"/>	<input type="checkbox"/>	8. Attachments complete?
<b>YES</b>	<b>NO</b>	<b>CONDITION</b>												
<input type="checkbox"/>	<input type="checkbox"/>	6. Is form completed?												
<input type="checkbox"/>	<input type="checkbox"/>	7. Is state sales disclosure fee collected?												
<input type="checkbox"/>	<input type="checkbox"/>	8. Attachments complete?												

**PART 4 – RECEIPT FOR STATEMENT OF DEDUCTION OF ASSESSED VALUATION**

SDF ID	SDF Date (mm/dd/yyyy)	Buyer 1 – Name as appears on conveyance document	
Parcel number		Address of Property (number and street)	
Check those deductions for which the individual has applied: <input type="checkbox"/> Homestead <input type="checkbox"/> Solar Energy <input type="checkbox"/> Wind Power <input type="checkbox"/> Hydroelectric <input type="checkbox"/> Geothermal		City, state, and ZIP Code of property	
		Auditor Signature	Date (mm/dd/yyyy)

A person who knowingly and intentionally falsifies value of transferred real property, or omits or falsifies any information required to be provided in the sales disclosure form, commits a Level 5 felony.



# SALES DISCLOSURE PART 1(A)

State Form 55632 (R / 12-21)

SDF ID

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County      Year      Unique ID

**PRIVACY NOTICE:** The telephone numbers and Social Security numbers of the parties on this form are confidential according to IC 6-1.1-5.5-3. Do NOT place personally identifiable information (e.g. consulate numbers, passport numbers; government ID numbers, etc.) on this form as it may become publicly available.

## PART 1 – To be completed by BUYER/GRANTEE and SELLER/GRANTOR

A. **PROPERTY TRANSFERRED** – Must be conveyed on a single conveyance document.

*(Multiple parcels can be listed on this form and attached to State Form 46021 only if they are contiguous and located entirely within a single taxing district.)*

1. Parcel Number or Tax Identification Number	Check all boxes applicable to parcel	5. Complete Address of Property	6. Complete Tax Billing Address (if different from property address)
B.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel B:			
C.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel C:			
D.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel D:			
E.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel E:			
F.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel F:			
G.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel G:			
H.)	<input type="checkbox"/> 2. Split <input type="checkbox"/> 3. Land <input type="checkbox"/> 4. Improvement		
7. Legal Description of Parcel H:			